



APPLICATION FORM FOR ARTS ORGANISATIONS/ARTISTS

Form A

FOR THE FUNDING UNDER THE SUPPORTING GRANT SCHEME

Foromo ea tshebedisano ya mekgathlo ya botaki/bataki/bonono tsa tsheheletso ka tlasa matlotlo o ho theha.

This form is to be completed by arts organisations only.

Foromo ena e tlameha ho tlatswa ke mekgathlo fela

Organisations complete part 1; individual applicants complete part 2.

Mekgathlo ho tlatsa kgaolo 1. Bataki ba ikemetseng batlatse kgaolo ya 2.

Business sponsors should use application form **B**.

Borakgwebo ba thehang haba sebedise foromo B

Please type in your answers or write clearly in block capitals. Please use extra sheets if you need to add any further information, numbering all answers and extra sheets.

Ka kopo hatisa dikarabo tsa hao kapa ongole ho hlake, se bedisa maqhepe a okeditsweng ha oba tla hotlatsa dintlha tse ding obe o kenye dinomoro leqhepeng ka leng.

Please contact BASA if you need any help in completing this form. Telephone 011 447-2295 or fax 011 447-2364. Email grants@basa.co.za

Ikopanyeng le BASA hale hloka thuso ho tlatsa foromo ena dinomorong tse latelang, nomorong ya mohala 011 447-2295 kapa fekese 011 447-2364. Kapa E-maili grants@basa.co.za

INCOMPLETE FORMS WILL NOT BE ACCEPTED

Diforomo tse sa tlatswang ka botlalo hadiya dumellwa.

This information is treated in strictest confidence

Dintlha kaofela tse tokomaneng ena di sebediswa ka sephiri se seholo.

DOCUMENTS TO BE ATTACHED

ditokomane tse tlamehileng di hokeletswe

Memorandum and Articles of agreement / Constitution

Memorandamo le melao ya tumellano/meloatheo ya mokgathlo

Audited accounts or most recent financials

Dibuka tsa matlotlo tse lekotsweng kapa tsa maraorao

Two column project budget itemising projected expenditure

Mekga emmedi e hlalosa matlotlo atla hloka hloka le ho hlalosa tshebediso ya tjehelete eo le e solofelang.

Anticipated income (including sponsorship or donations)

Matlotlo oa le nahanang hore letla a fumana (ho kenyelletswa le batshelisi ba ikemetseng)



**APPLICATION FORM FOR ARTS ORGANISATIONS/ARTISTS
FOR THE FUNDING UNDER THE SUPPORTING GRANT SCHEME**

Form A

Foromo ea tshebedisano ya mekgatlho ya botaki/bataki/bonono tsa tsheheletso ka tlasa matlotlo o ho theha.

IDENTIFY YOURSELF

ITSIBISE

1. YOUR ARTS ORGANISATION/COMPANY

Mokgatlo wa lona wa botaki/Bonono/kgwebo

a. What is the name of your organisation/company?

Lebitso la mokgatlo wa lona/kgwebo?

b. Postal Address:

Aterese ya Poso:

Physical Address:

Aterese ya moo lesebeletsang teng:

Telephone:

Nomoro ya mohala:

Cell:

Nomoro ya mohala wa letheka:

Fax:

Nomoro ya Fekese:

E-mail:

E-meili:

c. What is the name of the head of your organisation/company? (ie Director, CEO)

Ke mang lebitso la hloho ya mokgatlo wa lona (jwalo ka hloho kapa motsamaisi moholo)

What is his/her title or position?



**APPLICATION FORM FOR ARTS ORGANISATIONS/ARTISTS
FOR THE FUNDING UNDER THE SUPPORTING GRANT SCHEME**

Form A

Foromo ea tshebedisano ya mekgatlho ya botaki/bataki/bonono tsa tsheheletso ka tlasa matlotlo o ho theha.

Maemo a hae ke eng mokgatlhong?

Q1d

We may discuss all relevant aspects of your application with this person who should be able to discuss all aspects of the sponsorship.

d. Who is your nominated representative?

Ke mang eo le mokgethang ho le emela?

What is his/her position?

Maemo a hae ke eng mokgatlhong?

Rekana ra bua ka dinlha tse shebaneng le tokomane le balho ba ka tlusang honka geto ka tluso ya rona ka tsheheletso ya matlotlo

e. Status of your organisation

Maemo a mokgatlho oa lona molaong ke afe?

Q1e

For different types of eligible arts organisations see Rules 4-5 on the sheet enclosed.

Do you have a constitution

Yes **Ee**

No **Tjhe**

Lena le molaotheo?

Are your accounts audited?

Yes **Ee**

No **Tjhe**

Hore osebe mekgatlho e ka phomellang ho fumana tsheheletso sheba melao ya 4-5 leqhepheng le hokeleditsweng.

Dibuka tsa lona tsa matlotlo dia hlahlobiwa?

If YES, please give the name, address and telephone number of your auditors.

Ha ebe karabo ke Ee fana ka mabitso, aterese le di nomoro tsa mohala tsa bahlahlubi ba lona.

If NO, please explain why and outline how you keep your accounting records.

Ha karabo ele Tjhe, hlalosa mekgwa eo le bolokang mekgwa eo le sebedisang matlotlo a mokgatlho ka teng

Are you registered?

Yes **Ee**

No **Tjhee**

Le ingodisitse ka se molao?

If YES, please supply registration number.

Ha karabo ele Ee ka kopo fana ka nomoro ya boingodiso

Please supply income tax number, if applicable.

Ka kopo fana ka nomoro ya lona ya ho amohela lekgetho, ha ebe le le amohela.

Are you registered as a not-for-profit?

Yes **Ee**

No **Tjhee**



**APPLICATION FORM FOR ARTS ORGANISATIONS/ARTISTS
FOR THE FUNDING UNDER THE SUPPORTING GRANT SCHEME**

Form A

Foromo ea tshebedisano ya mekgathlo ya botaki/bataki/bonono tsa tsheheletso ka tlasa matlotlo o ho theha.

Leingodisitse jwalo ka motlho osa etseng porofete?

Q11
This section must be
completed in full.

karolo ena etlameha ho
fatsoa ka botlalo

f. Do you have a bank account?

Yes **Ee**

No **Tjhee**

Lena le buka ya banka?

If YES, please give account details which any supporting grant should be paid into

Ha karabo potsong e kahodimo ele ee, fana ka dintlha tsa buka ya banka

Account name:

Lebitso la akhaonto ya banka:

Bank:

Banka:

Branch:

Letaka:

Account Number:

Nomoro ya Buka ya Banka:

Type of Account:

Mokgwa wa buka ya ho boloka eo lanang le
yona le banka (jwalo ka cheque, saving jwalo
jwalo)

g. Do you receive any funding from any public bodies such
as NAC, DAC, Lotteries, etc

Yes **Ee**

No **Tjhee**

Lefumana matlotlo hotswa ho mokga kapa seka mokga
wa mmuso jwalo ka NAC, DAC, Lotteries, jwalo, jwalo?

If YES, please list below

Haebe karabo ke Ee fana ka mabitso le mabaka a
matlotlo ao

Name of public body:

Purpose of funding:



**APPLICATION FORM FOR ARTS ORGANISATIONS/ARTISTS
FOR THE FUNDING UNDER THE SUPPORTING GRANT SCHEME**

Form A

Foromo ea tshebedisano ya mekgatlho ya botaki/bataki/bonono tsa tsheheletso ka tlasa matlotlo o ho theha.

Lebitso la mokga:	Lebaka la matlotlo:

h. Are you an amateur organisation to whom question e. does not apply? Yes **Ee** No **Tjhee**

A na le mekgatlho oestang botaki hwa bo maithutwana? Haebe hojwalo potse E ha ea lebana le lona

i. Please provide at least three references from previous funders or community leaders, and give details of where BASA may contact these referees.

Ka kopo fana ka batho kapa batshehetsi ba barao (3) ekaba batho ba emeng hantle setjhabeng kapa batshetsi kadi tjheleteofane le ka mokgwa le tulo tseo BASA eka hokanang le bona.



**APPLICATION FORM FOR ARTS ORGANISATIONS/ARTISTS
FOR THE FUNDING UNDER THE SUPPORTING GRANT SCHEME**

Form A

Foromo ea tshebedisano ya mekgathlo ya botaki/bataki/bonono tsa tsheheletso ka tlasa matlotlo o ho theha.

2. YOU, THE INDIVIDUAL APPLICANT

Wena, motho ea batlang ho tshehetswa ale mong

a. Full name and surname:

Mabitso a felletseng le
seboko:

b. Date of birth:

Tsatsi la matswalo:

c. Identity number:

Nomoro ya hao ya
boitsebiso:

d. Please supply income tax number, if applicable:

Ka kopo fana ka nomoro ea hao ya tax ha ona leyona:

e. Nationality:

Boong?

f. Postal Address:

Aterese ya Poso:

Physical Address:

Aterese eo o sebeletsang
ho yona:

Telephone:

Nomoro ya mohala:

Fax:



**APPLICATION FORM FOR ARTS ORGANISATIONS/ARTISTS
FOR THE FUNDING UNDER THE SUPPORTING GRANT SCHEME**

Form A

Foromo ea tshebedisano ya mekgatlho ya botaki/bataki/bonono tsa tsheheletso ka tlasa matlotlo o ho theha.

Nomoro ya Fekese:

E-mail:

E-meili:

g. Profession/occupation:

Mosebetsi oo o
etsang/porofeshene

Please give account name, bank, branch and account number into which any supporting grant should be paid. **NO GRANT MAY BE PAID TO A PERSONAL ACCOUNT, UNLESS FUNDS ARE RING-FENCED.**

Fana ka lebitso la banka, mokgwa wa akhaonto ya poloko, nomoro ya boitsebiso moo matlotlo a tshehetso atla tlamehang ho lefwa teng. **HA HO MATLOTLO ATLA LEFWA AKHAONTONG EO ESENG YA MOKGATLHO NTLA LE HORE MATLOTLO A MOKGATLHO A HOKELLEDITSWE.**

h. References (Please attach at least three references); please give names and contact telephone/fax numbers/email.

Fana ka mabitso a batho ba bararo (3) baka pakang ka mosebetsi wa hao, obe o fane ka dinomoro le di aterese moo baka fumanehang teng.



**APPLICATION FORM FOR ARTS ORGANISATIONS/ARTISTS
FOR THE FUNDING UNDER THE SUPPORTING GRANT SCHEME**

Form A

Foromo ea tshebedisano ya mekgatlho ya botaki/bataki/bonono tsa tsheheletso ka tlasa matlotlo o ho theha.

ORGANISATIONS AND INDIVIDUALS TO FILL OUT ALL THE FOLLOWING SECTIONS

Mekgatlho le bataki ba sebetsang bale bang ba tlameha ho tlatsa karolo ena.

3. THE PROJECT

Porojeke

a. Name your project:

Lebitso la porojeke:

b. Date project starts:

Letsatsi leo porojeke eqalang ka lona:

c. Duration of project:

Nako eo porojeke etla enyang:

d. Place where the project will be carried out:

Tulo eo porojeke etla etsahallang teng:

e. Description of the project: Please give all details and if necessary attach additional documents.

Fana ka se tshwantsho sa hore ke porojeke e keya mofuta ofe: fana ka dinthla kaofela ha ho hlokahala tlamanya le di tokomane tse hlahosang



**APPLICATION FORM FOR ARTS ORGANISATIONS/ARTISTS
FOR THE FUNDING UNDER THE SUPPORTING GRANT SCHEME**

Form A

Foromo ea tshebedisano ya mekgathlo ya botaki/bataki/bonono tsa tsheheletso ka tlasa matlotlo o ho theha.

4. MOTIVATION FOR A SUPPORTING GRANT

Kgothatso ya ho fumana matlotlo

- a. Who, from the business or private sector, has agreed to sponsor this project?
Please list all business and private sector sponsors for this project and the amount given.

Ke mang kapa kgwebo efeng e dumetseng ho o tshehetsa? fana ka lenane la botho bao le mabaka le boholo ba matlotlo aba ofang ona.

- b. Has the money already been paid to you?

A na matlotlo ao ose o a fumane?

- c. Who is the contact person at the sponsoring business?

Ke mang motho eo reka buisang le ena
kgwebong eo o fumaneng matlotlo ho yona?

What is his/her title or position?

Sehloho/tulo ya hae ke eng kgwebong eo?

Address:



**APPLICATION FORM FOR ARTS ORGANISATIONS/ARTISTS
FOR THE FUNDING UNDER THE SUPPORTING GRANT SCHEME**

Form A

Foromo ea tshebedisano ya mekgatlho ya botaki/bataki/bonono tsa tsheheletso ka tlasa matlotlo o ho theha.

Aterese:

Telephone:

Nomoro ya mohala:

Fax:

Nomoro ya Fekese:

E-mail:

E-meili:

d. How did you secure this sponsorship?

Lekgonne jwang ho fumana matlotlo ana?



**APPLICATION FORM FOR ARTS ORGANISATIONS/ARTISTS
FOR THE FUNDING UNDER THE SUPPORTING GRANT SCHEME**

Form A

Foromo ea tshebedisano ya mekgatlho ya botaki/bataki/bonono tsa tsheheletso ka tlasa matlotlo o ho theha.

tshebediso ena letlameha
ho kenyeletswa
dikomaneing ena,
mahlala ekaba batho ba
10 bafumanang dithekete
tsa mahala ya keno
lenanehang ka R25 motho
ka mong = R250. Bona
meko 14-15 leqhepeng le
hokeledistheng.

6. IS YOUR PROJECT INTENDED TO DO ANY OF THE FOLLOWING?

Q6
This information is a useful
guide for the Annual
Business Day/BASA Awards
for businesses and the arts.
**Dinltha tsena di bohlokwa
bakeng sa mehope ya
Business Day/BASA ya
selema le selema**

Ekaba mosebetsi wa hao oikemiseditse ho etsa tse ka tlase?

(Please tick where applicable)

(Tshwaya moo onahanang ho tsamaisana le mosebetsi wa hao)

- Increase access to the arts, i.e. Bring new audiences to art forms or new art forms to audiences; offer specific access to disabled people; develop a new education programme; interaction between arts groups and/or schools with the local community.

Etla oketsa ho bonwa ha botaki, jwalo ka. ho tlisa batho ba batjha hotla sheba botaki kapa botaki bo botjha ho barati ba botaki; etla fana ka mekgwa e tobaneng le batho ba holofetseng ka ho kgothatsa thuto tse ntjha tsa botaki; kapa e kgothatse kopano pakeng tsa mefuta e arohaneng ya bataki le/kapa dikolo le baahi ba tulo tse haufi le moo porojeke etla etsahalang teng.

- a. Offer strategic opportunities to the sponsoring business, in terms of marketing or promotions.

Etla fana ka tsela tse tobaneng le hofa batshehetsi ka matlotlo menyella ya ho bontsha kgwebo tsa bona ka tsela tsa horekisa le ho bapatsa porojekeng.

- b. Encourage long-term/ongoing sponsorship of the project in order for it to develop.

Etla kgothatsa tsela etelele/etswelang pele ya ho tshehetsa le ho netefatsa hore porojeke eya hola

- c. Develop an interest in the arts among the youth.

Etla kgothaletsa le ho hodisa thahasello ho batjha hore ba rate botaki.

- d. Educate through the arts.

Etla sebedisa botaki ho ruta.

7. BASA AWARDS

MEHOPE YA BASA

The BASA Awards recognise and encourage excellence and innovation in the field of business support for the arts. I herewith give BASA permission to automatically enter our sponsors' support of this arts



**APPLICATION FORM FOR ARTS ORGANISATIONS/ARTISTS
FOR THE FUNDING UNDER THE SUPPORTING GRANT SCHEME**

Form A

Foromo ea tshebedisano ya mekgatlho ya botaki/bataki/bonono tsa tsheheletso ka tlasa matlotlo o ho theha.

project into the next BASA Awards.

Mehope ya BASA ananela le ho kgothatsa bokgabane le bonono le fapheng la ho tshehetsa tsa botaki dikgwebong. Ke fa BASA tokelo ya ho kenya motshehetsi matlotlo wa rona mehopeng e latelang ya BASA.

Yes **Ee**

No **Tjhee**

8. ARTS ORGANISATIONS DECLARATION

Ho ikana ha kekgatlho ya botaki/bonono

(to be signed by an authorised signatory of the organisation and not an agent)

(etla tekenelwa ke motho ya kgethilweng ebile a dumelletswa ke mekgatlho eseng agente)

I hereby certify that all the information given on this application form is accurate and complies with the rules of the scheme, which I agree to be bound by. If a supporting grant is received I undertake:

Nna kea hlapanya hore dintlha tsohle tse foromo ena ya tshebedisano di nepahetse ebile di dumellana le melao, eo ebile ke dumellanang le yona. Ha matlotlo a tshehetso aka fumanwa ketla netefatsa hore:

- a. to maintain accurate accounting records
ketla boloko dintlha tse nepahetseng tsa tshebediso ya matlotlo
- b. to provide an audited statement (if required) showing how the grant has been used
Ketla fana ka dintlha tse hlahlobilweng (ha di hloka hlahlo) tsa tshebediso ya matlotlo
- c. to provide a full and detailed report-back to BASA in line with the template provided.
Ketla fana ka raporoto enang le dintlha tsohle ho BASA ka mokgwa le tsela eo baebatlang ka teng
- d. to implement any conditions attached to the grant by BASA
ho phethisa ditumellano tsohle tse di lakalabelwang ke BASA ho tsamisana le tumellano ena.
- e. to credit the BASA Supporting Grant Scheme in the manner prescribed
hoba BASA se emo sa bohlokwa ho tsamaellana le tumellano ya matlotlo a ho tshehetsa
- f. BASA reserves the right to conduct an independent audit of the project, using an audit firm appointed at its sole discretion

BASA etlaba le tokelo ya ho hlahloba dibuka tsa matlotlo a porojeke le mohlahlubi ya kgethilweng ke bona haba belaela hore hona le manyofofo a etsa hetseng porojekeng



**APPLICATION FORM FOR ARTS ORGANISATIONS/ARTISTS
FOR THE FUNDING UNDER THE SUPPORTING GRANT SCHEME**

Form A

Foromo ea tshebedisano ya mekgatlho ya botaki/bataki/bonono tsa tsheheletso ka tlasa matlotlo o ho theha.

Signature

Tekenwo

Print name

Hafisa le bitso

Position

Date

Letsatsi

On a grant being made, this application form together with the rules will form a legally binding contract between you and BASA.

Ha hodumellwana ka tshehetso ya matlotlo foromo ena eba tumellano etlameletsweng ka molao ebile eba setlamo pakeng tsa hao le BASA.

